



# PUBLIC NOTICE

Notice is hereby given to the public that the Policy Committee of the Louisiana Public Defender Board will meet on Thursday, October 12, 2017, at the Regions Bank Tower in the Wheless Room, 333 Texas Street, Shreveport, La, at 1:00 p.m.



**LOUISIANA PUBLIC DEFENDER BOARD**  
**POLICY COMMITTEE MEETING**  
**October 12, 2017, 1:00 p.m.**

Regions Bank Tower  
333 Texas Street  
Shreveport, LA

**AGENDA**

1. Call to Order and Remarks by Chairman
2. Call for Public Comments
3. Review of Agenda\* pg. 136-137
4. Review of the Minutes, May 18, 2017\* **Tab 1**, pgs. 138-144
5. LPDB Table of Organization - Discussion **Tab 2**, pg. 145-146  
*At the August 23, 2017 Board Meeting, Mr. Holthaus directed the Policy Committee to review, with respect to filling vacant statutory positions, the roles and functions of each funded position that the Board currently has and report back to the Board.*
6. Juvenile Delinquency Standards\* **Tab 3**, pgs. 147-184
7. Expert Witness Fund **Tab 4**  
*At the May 19, 2017 Policy Committee meeting, the Committee voted favorably to recommend to the full Board the creation of a policy addressing the need for expert witness funds in non-capital cases and the creation of the fund. Further, the Committee voted to recommend that the Board form a Working Group made up of District Defenders, Program Directors and a Board Member to form a policy addressing the mechanics of the expert expert witness fund to serve both capital and non-capital cases. At the Jun 27, 2017, the Board took no action on either issue other than to approve continued expert funding in the State v. Boys case, with approved justification.*
  - a. Fund Creation - Policy\*
    - i. Pros-Cons of a Centralized Fund for Non-Capital District Expert Witness Fund pg. 185
    - ii. Pros-Cons for Pro-Rata Non-Capital District Expert Witness "Grants" pg. 186
  - b. Funding Mechanism\*
  - c. Criteria to Expert Witness Funds When Cases Become Non-Capital\*

\*Action Item

8. CINC Distribution Policy\*

*At the Jun 27, 2017 meeting, the Board was informed that in the past the CINC distribution was based on the SPD's recommendation but historically the fund accruing districts were excluded from receiving CINC monies; however, with the new 65% allocation to them, there are too many accruing districts. The Board voted favorably to distribute of one-half of the CINC monies and instructed the Budget Committee to determine the best distribution of the remaining funds. At the August 23, 2017 meeting, the Board approved the Budget Committee's recommendation to distribute all remaining CINC funds, pro-rata, except for 5% to be withheld pending any budget cuts. The 5% withheld is to remain designated as CINC money.*

9. Policy: May a Mayor's Court Magistrate handling misdemeanor traffic cases in one city also handle felony cases in the another city when those cities are in the same Judicial District and Parish?\*

**Tab 5**

*District Defender G. Paul Marx, District 15, has requested permission to hire the Mayor's Court Magistrate in the town of Scott to handle felony drug cases in Lafayette. Both the City of Scott and Lafayette are in Lafayette Parish.*

- a. District 15 Request and SPD response
- b. Current Board Policy and Protocol

pgs. 187-188  
pgs. 189-192

10. Contract Restructure for 501c3 Programs\*

**Tab 6**

a. Draft Contract Proposal and Attachments

*At the May 19, 2017, Policy Meeting, the committee voted to recommend approval of the 501c3 contracts to the full board with instruction that by July contract proposals for all programs modelling LCAC's business mechanism would be drafted. The Board accepted that recommendation at the June 27, 2017 meeting.*

pgs. 193-215

11. Other Business

12. Adjournment

\*Action Item